

## ADR Certification for Paralegals and Legal Administrators

The JAMS Institute is pleased to announce its new **ADR Certification Program for Paralegals and Legal Administrators**.

The 16-hour course combines eight hours of classroom instruction with an opportunity to observe a full-day mediation session conducted by an experienced JAMS neutral.

Upon completion of the program, participants will be certified as ADR Specialists, able to provide expert support to firms and managing attorneys involved in arbitrations or mediations. The program also provides continuing education credit to paralegals and other legal professionals subject to CLE requirements.

Classroom instruction and observed mediation sessions will be held at the JAMS San Francisco Resolution Center, located at Two Embarcadero Center, 15th Floor, in downtown San Francisco.

Weekly classes will run for four consecutive weeks, from 4:00 pm to 6:00 pm, requiring a commitment from both participating firms and individuals, each of whom contributes one hour of time per week. Observation of mediation sessions will be scheduled based on JAMS current caseload and availability of participating neutrals.

### Dates and times for the first scheduled series are as follows:

Class 1	Introduction and Overview, Negotiation	Wednesday, September 23, 4 pm-6 pm
Class 2	Mediation	Wednesday, September 30, 4 pm-6 pm
Class 3	Arbitration	Wednesday, October 7, 4 pm -6 pm
Class 4	Ethics, International ADR	Wednesday, October 14, 4 pm-6 pm

**The cost for the program is \$200.**

To register or for information regarding future trainings at this and other JAMS locations, please contact **David Brandon**, JAMS Institute Program Manager, at **415-774-2648**, or by e-mail at **[dbrandon@jamsadr.com](mailto:dbrandon@jamsadr.com)**.

