

# JAMS International Arbitration Schedule of Fees and Costs

**PROFESSIONAL FEES:** Hourly rate is set by the individual arbitrator(s). Please contact a JAMS case manager for more information.

**NON-REFUNDABLE FILING FEE:** US \$1,000 per party payable by the Claimant at the commencement of the case.

**ADMINISTRATIVE FEES:** Ten percent (10%) of professional fees billed in advance periodically as the case progresses.

- Professional fees include time spent for hearings, pre- and post-hearing reading and research, and award preparation.
- Administrative fees include access to an international panel of judges, attorneys, and other ADR experts, dedicated services including all administration through the duration of the case, document handling, use of JAMS conference facilities, and on-site business support including local phone service, internet access, and fax and copying capabilities.

## CANCELLATION/CONTINUANCE POLICY

- For hearings of 1 day or less cancelled/continued 30 days or more prior to the hearing date: ***Fees are 100% REFUNDABLE except for any arbitrator time incurred***
- For hearings of 2 days or more cancelled/continued 60 days or more prior to the hearing date: ***Fees are 100% REFUNDABLE except for any arbitrator time incurred***
- For hearings of any length cancelled or continued inside the cancellation/continuance period: ***Fees are NON-REFUNDABLE***

Fees are due within 72 hours of invoicing.

- The cancellation/continuance policy is set by the individual arbitrator(s) and therefore may vary.
- All fees are due and payable upon receipt of invoice; fees will be estimated and billed in advance.
- JAMS will invoice for the fees of all arbitrators, whether or not such arbitrator is affiliated with JAMS.
- Receipt of payment for all fees is required prior to delivery of an arbitration award.
- Professional fees are non-refundable if time scheduled (or a portion thereof) is cancelled or continued within the cancellation period unless the arbitrator's time can be rescheduled with another matter. JAMS cancellation policy exists because time reserved and later cancelled generally cannot be replaced. In all cases involving non-refundable time, the party causing the continuance or cancellation is responsible for the fees of all parties.
- JAMS reserves the right to cancel a hearing if fees are not paid by all parties by the applicable cancellation date and JAMS confirms the cancellation in writing.



*JAMS agreement to render services is with  
the attorney, the party and/or other  
representatives of the party.*